



Western School of Science and Technology exists to be an integral part of the Maryvale community, empowering students with access to a high-quality and inclusive education that will prepare every student with the skills to excel in a post-secondary institution and career.

Job Title: English I Teacher

Job Type: Full-time, 11-month contract

Reports to: Principal

Staff to manage: None

Department: Instructional

Location: On campus (Not eligible for remote work)

Here's what we're primarily looking for in a team member:

- Strong commitment to our college-bound mission and core values (Achievement, Innovation, Respect, Responsibility, Relevance)
- Passion for working with families living in urban Phoenix communities

Benefits of working at Western:

- Medical: 100% of employee premiums covered
- Buy-up Medical Option: Available at no additional cost to the employee
- Dental & Vision: 100% of employee premiums covered
- Dependent Coverage: 50% of premiums for medical, dental and vision covered

Retirement Plan

- 3% employer-match Safe Harbor 401(k)
- Eligibility begins after 90 days of employment

Additional Perks

- Paid Parental Leave (Eligible after 12 months of employment)
- Employee Assistance Program
- Professional Development Opportunities are available upon approval
- School Laptop
- 6 days of paid time off, 5 days of sick leave per year (PTO accrued over time).
- All supplies and materials for your department

The following are the critical skills, beliefs, and experiences requisite of an effective team member at Western:

- Bachelor's Degree
- Valid State of Arizona "IVP" Fingerprint Clearance Card (or acquired prior to employment)
- Excellent communication skills
- Superior knowledge of education laws and regulations
- Demonstrates taking personal ownership for his or her own development; growth mindset
- Preference will be given to individuals who have experience working in the target community or in a demographically-similar community and prior experience in a similar role
- Bilingual- Spanish (Preferred)
- Teaching Experience (Minimum 3 years experience)

General Description:

The English I Teacher actively instructs students, creates lesson plans, assigns and grades homework, manages students in the classroom, communicates with families and helps prepare students for standardized tests.

Duties and Responsibilities:

- Plan, develop and execute lesson plans
- Adapt teaching for individual students, small groups, and remedial instruction to meet the needs of identified students or subgroups of students
- Evaluate the academic and social growth of students
- Evaluate student progress and the ability to meet courses standards
- Establish and maintain standards of student behavior
- Supervise students in out-of-classroom activities during the assigned working day
- Maintain professional competence through in -service training and education activities provided by WSST and/or in self-selected professional development opportunities.
- Facilitate an Advisory class that provides student support, mentorship, communication with parents and advocacy for students.
- Fulfill a student supervision duty during the day to maintain overall safety

(These are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)

KNOWLEDGE AND ABILITIES:

- Establishes and maintains productive, collaborative relationships with others.
- Relates to students with mutual respect while carrying out a positive and effective disciplinary program.
- Models district standards of ethics, confidentiality, and professionalism.
- Meets schedules and deadlines.
- Plans and organizes work.
- Analyzes and interprets assessment results for the purpose of designing and modifying instruction.
- Follow through with directives.
- Performs a wide variety of specialized tasks; interprets and applies rules and regulations as appropriate.
- Applies knowledge of school law and district policy.
- Operates office equipment including a computer with a variety of software related to job requirements.
- Applies knowledge of best practices in curriculum, instruction, and assessment, and methods of supporting and extending instruction and student learning.
- Creates an environment where children from diverse backgrounds are comfortable and experience success.
- Build relationships with families.
- Completes work before deadlines despite constant interruptions.
- Reads, interprets, applies, and explains rules, regulations, policies, and procedures.
- Maintains consistent, punctual, and regular attendance.
- Demonstrates knowledge of correct English grammar and usage.
- Prepares and delivers oral presentations to groups.

- Defines problems, collects data, establishes facts, and draws valid conclusions.
- Maintains a safe and orderly learning/working environment.
- Uses effective interpersonal skills including tact, patience, and courtesy.

Physical Demands:

- Hear and speak to make presentations and exchange information in person and on the telephone.
- Communicate so others will be able to understand conversation.
- Dexterity of hands and fingers to operate a computer keyboard and manipulate paper.
- See to read, prepare documents and reports, and to observe students.
- Able to return to a task after interruption
- Sit or stand for extended periods of time, in both indoor and outdoor environments.
- Stamina to work a full day and then supervise evening events or attend meetings.
- Work at a desk, conference table, small student classroom table, or in meetings in various configurations.
- Hear and understand speech at normal levels.
- Kneel, bend at the waist, and reach overhead, above the shoulders, and horizontally.
- Lifting, carrying, pushing or pulling moderately heavy objects.
- Move throughout campus including climbing, stairs or use elevator and hallways, indoors and outdoors

With Reasonable Accommodations:

The English I Teacher is expected to perform these duties with or without reasonable accommodations, as required by applicable law. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

We believe in fostering a diverse and inclusive environment, and we welcome applications from candidates who may not meet all qualifications but bring unique perspectives and experiences. Your unique qualities and perspectives are valuable assets that contribute to the richness of our school community. We encourage all interested individuals to apply and be part of our commitment to diversity, equity, and inclusion.

Veterans and Teach for America alum are encouraged to apply.

Western: CFA is an equal opportunity employer.